



**PRESCOTT TOWN SPECIAL COUNCIL
MINUTES**

Saturday, November 19, 2022

8:30 a.m.

Ruth Evanson Room

Town Hall

360 Dibble St. W

Prescott, Ontario

Present Mayor Gauri Shankar, Councillor Leanne Burton, Councillor Mary Campbell, Councillor Justin Kirkby, Councillor Ruth Lockett, Councillor Lee McConnell, Councillor Tracey Young

Staff Matthew Armstrong, CAO/Treasurer, Nathan Richard, Director of Operations, Lindsey Veltkamp, Director of Administration/Clerk, Dana Valentyne, Economic Development Officer, Shawn Merriman, Manager of Building and Bylaw Services, Kaitlin Mallory, Deputy Clerk, Renny Rayner, Fire Chief, Samantha Joudoin-Miller, Manager of Community Services

1. Call to Order

Mayor Shankar called the meeting to order at 8:39 a.m.

2. Approval of Agenda

Motion 249-2022

Moved By Young

Seconded By Lockett

That the agenda for the Special Council Meeting of November 19, 2022 be approved as presented.

Carried

3. Declarations of Interest

There were no declarations of interest expressed.

4. Closed Session

4.1 Council Orientation

Motion 250-2022

Moved By Kirkby

Seconded By Young

That Council move into Closed Session at 8:40 a.m. under Section 239 (3.1) of the *Municipal Act, 2001*, for the purpose of educating or training the members with regard to Council Orientation; and

That at the meeting, no member discuss or otherwise deal with any matter in a way that materially advances business or decision-making of the Council, local board, or committee; and

That the CAO/Treasurer, Director of Operations, Director of Administration/Clerk, Deputy Clerk, Manager of Building & By-Law Services, Economic Development Officer, Fire Chief, Manager of Community Services, and Rob Adams remain in the room.

Carried

Councillor McConnell joined the meeting at 8:50 a.m.

Councillor Burton joined the meeting at 8:52 a.m.

Motion 251-2022

Moved By McConnell

Seconded By Young

That the meeting be extended. (Time: 11:58 p.m.)

Carried

Motion 252-2022

Moved By Burton

Seconded By Lockett

That Council reconvene in Open Session. (Time: 1:20 p.m.)

Carried

5. Rise and Report

During the Closed Session, Council and Staff members participated in Council Orientation training facilitated by Rob Adams through the Association of Municipal Clerk and Treasurers of Ontario.

6. Period for Media Questions

There were no questions from the media.

7. Confirming By-Law – 48-2022

Motion 253-2022

Moved By Burton
Seconded By Campbell

That By-Law 48-2022, being a by-law to confirm the proceedings of the Special Council meeting held on November 19, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

8. Adjournment

Motion 254-2022

Moved By Young
Seconded By Campbell

That the meeting be adjourned to Monday, November 21, 2022. (Time: 1:21 p.m.)

Carried

Mayor



Clerk

