



PRESCOTT TOWN COUNCIL

MINUTES

Monday, December 13, 2021

6:00 p.m.

Virtual Meeting

Present Mayor Brett Todd, Councillors Leanne Burton, Lee McConnell, Mike Ostrander, Gauri Shankar, and Ray Young

Staff Matthew Armstrong, CAO/Treasurer, Nathan Richard, Interim Director of Operations, Lindsey Veltkamp, Director of Administration/Clerk, Renny Rayner, Fire Chief, Dana Valentyne, Economic Development Officer, Samantha Joudoin-Miller, Manager of Community Services, Jessica Crawford, Deputy Treasurer, and Kaitlin Mallory, Deputy Clerk

1. Call to Order

Mayor Todd acknowledge that we are meeting on aboriginal land that has been inhabited by Indigenous peoples.

In particular, we acknowledge the traditional territory of the Huron-Wendat, Anishinaabeg, Haudenosaunee, Anishibek, and the Oneida and Haudenosaunee Peoples.

He then called the meeting to order at 6:05 p.m.

2. Approval of Agenda

Motion 285-2021: Ostrander, McConnell

That the agenda for the Council meeting of December 13, 2021, be approved as presented.

Carried

3. Declarations of Interest – None

4. Presentations – None

5. Delegations – None

6. Minutes of the previous Council meetings

6.1 December 6, 2021

Motion 286-2021: Young, Burton

That the Council minutes dates December 6, 2021, be accepted as presented.

Carried

7. Communications & Petitions

7.1 United Counties of Leeds and Grenville - Homelessness in Leeds and Grenville Q&A

Mayor Todd spoke to Item 7.1. He referenced the issues associated with homelessness in the area, the upcoming colder weather, and available resources.

7.2 United Counties of Leeds and Grenville - Housing Affordability Task Force Recommendations

Mayor Todd spoke to Item 7.2.

Discussion was held regarding the hiring of an additional staff member, the difference between social housing and affordable housing, and the financial commitment.

Motion 287-2021: Burton, Young

That the Town of Prescott approve, in principle, the recommendations outline in the Unite Counties of Leeds & Grenville Report HA-013-2021.

Carried

8. Consent Reports

Motion 288-2021: Burton, Ostrander

That all items listed under the Consent Reports section of the agenda be accepted as presented.

Carried

8.1 Information Package

1. Leeds, Grenville & Lanark District Health Unit Weekly Zoom Call Notes – December 3, 2021
2. Town of Penetanguishene Police Services Board Letter to Attorney General re: Concerning Rates of Recidivism

8.2 Augusta/Prescott Joint Initiatives Task Force - Meeting Notes November 26, 2021

For information.

8.3 Staff Report 118-2021 - Prescott-Augusta Economic Development Strategy & Land Needs Analysis Study

For information.

9. Committee Reports – None

10. Mayor

Mayor Todd wished everyone a Merry Christmas and referenced events in the past year and upcoming developments.

11. Outside Boards, Committees and Commissions

Councillor Burton spoke to her attendance at the Planning Advisory Committee meeting held on December 22 and wished everyone a Merry Christmas.

Councillor McConnell spoke to an upcoming St. Lawrence Shakespeare Board meeting and mentioned that the Prescott Public Library is now offering to laminate patrons' vaccine passports.

Councillor Ostrander wished everyone a Merry Christmas and referenced the updates to the Royal Canadian Legion Branch 97 Christmas dinner and thanked Town staff for their work over the past year.

Councillor Shankar offered everyone best wishes over the holiday season and thanked staff for their hard work.

Councillor Young wished everyone a Merry Christmas and a Happy New Year.

12. Staff

12.1 Budget 2022- Health & Social Services Budget Presentation

Jessica Crawford, Deputy Treasurer, spoke to the PowerPoint presentation. A copy of the presentation is held on file.

12.2 Staff Report 119-2021: City of Kitchener Fire Safety Measures Resolution

Motion 289-2021- Young, Burton

That Council support the resolution of the City of Kitchener regarding fire safety measures and that a copy of the resolution be forwarded to the the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), and all Leeds and Grenville municipalities.

Carried

Renny Rayner, Fire Chief, spoke to the report.

12.3 Staff Report 120-2021 - COVID Grant Program for Non-profit Organizations - December Allocations

Motion 290-2021: Ostrander, Young

That Council approve the following COVID-19 Grants for Non-profit Organizations as follows:

- | | |
|--------------------------------------|---------|
| 1. Prescott and District Lion's Club | \$1,543 |
| 2. Prescott Curling Club | \$1,850 |
| 3. St. Paul's United Church | \$2,390 |

Subject to the following conditions:

- That the revenue and expenses up to December 31, 2021 be confirmed and verified by January 21, 2022
- That the allocations approved be a maximum grant amount but will be reduced if the confirmation of revenue and expenses identifies a lower amount is appropriate.
- That any COVID-19 related grant programs, from another level of government, for fixed costs up to December 31, 2020, that the organization becomes eligible or approved for prior to January 21, 2022 would be taken into account and subtracted from the approved grant allocation.
- That the grants be paid to the organizations by January 31st, 2022

And that the remaining \$17,737 in the COVID funding allocated to this program be used to enhance the shop local support programs identified in Staff Report 113-2021.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the allocation of the funds, the first and second intakes, and the focus on fixed versus total cost.

Discussion was held regarding using the funds by the end of the calendar year.

12.4 Staff Report 121-2021 - Walk Behind Floor Cleaner Purchase

Motion 291-2021: Young, Ostrander

That Council approve the purchase of a walk behind Floor Cleaner with an upset limit of \$15,000 to be funded by Modernization Funding provided by the Province of Ontario in 2019.

Carried

Matthew Armstrong, CAO/Treasurer, spoke to the report. He referenced the increased use of the Leo Boivin Community Centre which supports the need to purchase the floor cleaner.

Due to connectivity issues, Councillor Shankar was disconnected from the meeting at 6:47 p.m.

Councillor Shankar was able to reconnect to the meeting at 6:49 p.m.

Discussion was held regarding the increase revenue from the facility rentals, the overall cost of the facility, and the ability to offer the cleaner to neighbouring municipalities if the need arises.

12.5 Staff Report 122-2021 - 2022 Facility Pricing - Leo Boivin Community Centre

Motion 292-2021: Burton, Ostrander

That Council approve the proposed Facility Pricing Rates for the Leo Boivin Community Centre to be implement in 2022.

Carried

Samantha Joudoin-Miller, Manager of Community Services, spoke to the report. She referenced the increase in rentals over the past six months, the waved rental fees in 2021, and the breakdown of the suggested pricing.

Ms. Joudoin-Miller mentioned the exclusion of the insurance and music licensing from the fees, and suggested method of processing applications for fee waivers.

Discussion was held regarding the comparison between the suggested rental fees to surrounding municipalities, and the increased utilization of the facility.

Further discussion was held regarding how to handle fee waiver applications, internal versus external applications, and the fees covering the overhead cost of the facility.

13. Resolutions – None

14. By-laws

14.1 Site Plan Agreement

Motion 293-2021: McConnell, Ostrander

That By-Law 53-2021, being a by-law to authorize a Site Plan Agreement between the Corporation of the Town of Prescott and Blacks Creek Innovations, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

14.2 Council Appointments 2022

Motion 294-2021: Burton, Shankar

That By-Law 54-2021, being a by-law to appoint Members of Council to boards and commissions, to appoint Members of Council to the Committees of Council, and the appointments of Deputy Mayor for the remainder of the term of Council expiring November 14, 2022, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

14.3 Transfer Payment Agreement - Investing in Canada Infrastructure Program

Motion 295-2021: Ostrander, Burton

That by-law 55-2021, being a by-law to authorize a transfer payment agreement between Her Majesty the Queen In Right of Ontario as represented by the Minister of Infrastructure and the Corporation of the Town of Prescott, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

Discussion was held regarding the funding amount.

15. New Business – None

16. Notices of Motion – None

17. Mayor’s Proclamation – None

18. Closed Session

Motion 296-2021: Ostrander, Young

That Council move into Closed Session at 7:20 p.m. to discuss matters pertaining to:

18.1 Approval of Closed Session Minutes

18.2 Purchase & Sale

- Under Section 239(2)(c) of the *Municipal Act* - a proposed or pending acquisition or disposition of land by the municipality or local board; and

That the CAO/Treasurer, Clerk, Interim Director of Operations, Deputy Clerk, and Economic Development Officer remain in the room.

Carried

19. Rise and Report

During the Closed Session, staff provided Council with information pertaining to Item 18.2 Purchase & Sale.

20. Confirming By-Law – 56-2021

Motion 297-2021: Ostrander, Burton

That By-Law 56-2021, being a by-law to confirm the proceedings of the Council meeting held on December 13, 2021, be read and passed, signed by the Mayor and Clerk, and sealed by the seal of the Corporation.

Carried

21. Adjournment

Motion 298-2021: Ostrander, McConnell

That the meeting be adjourned to Tuesday, January 4, 2022. (Time: 8:38 p.m.)

Carried

Mayor

Clerk