



PRESCOTT BIA BOARD OF MANAGEMENT

Minutes

July 13, 2021 | 6:00 p.m.

Remote meeting

Present: Karen Martin, Tracey Young, Blinda Campbell, Jeanne Fox Dibble, Dana Valentyne, Justin St Pierre, Matthew Armstrong, Teresa Jansman

Regrets: Pearl Visser, Kevin Bunce, Brett Todd

1. Call to Order. **Meeting was called to order at 6:15**
2. Approval of the Agenda **Motion by Blinda, seconded by Tracey. Carried**
3. Declarations of Interest Nil
4. Delegations/Presentations Nil
5. Minutes of the Previous Meeting: **Motion to approve by Jeanne, seconded by Blinda. Carried**
6. Agenda Items:
 - 6.1 Recruitment Sub Committee – Discussed creating a sub committee to recruit new members of the board should a vacancy be available, to assist in reducing time it takes to onboard new members. **Blinda moved we establish a sub committee to establish a protocol for recruitment moving forward. Seconded by Jeanne. Carried**
 - 6.2 Follow up on Medics for Events (CPR): Have spoken with Owner of Medics for Events, they have opened a training center in Prescott. Owner is offering a deal for BIA members, limited to 6 per class, waiting for confirmation of cost before rolling out to members of BIA
 - 6.3 Follow up on Pole Wraps: Dana presented draft designs
 - 6.4 Update from Justin: Digital Mainstreet - all commercially owned businesses will be eligible. Shop here program will continue. Websites built for free.
Ontario by Bike – town purchasing basic repair kit for all registered businesses in Prescott. Business area designation must be BIA or community group that

takes the lead on the application. The museum visitor centre will be the central location. **Moved by Blinda that the BIA support an application to Ontario by bike for the business area designation and that the BIA be the primary applicant. Seconded by Tracey. Carried.**

Re Discover Prescott was a huge success.

Moved by Tracey that the BIA purchase Town of Prescott shopping bags initially at a cost of \$150 and refer distribution to the marketing sub committee. Seconded by Jeanne. Carried

- 6.5** Closed Session: **Moved by Blinda to move to in camera session. Seconded by Tracey. Carried.**

Nicole Hudson, Dawn Tutecky McDougall, Leslie Ambler Bottigoni has submitted nomination forms. **Blinda move we accept nominations and submit to council for approval. Seconded by Jeanne. Carried.**

- 7.** Financial Report: \$718 spent to date. \$4250 committed. Discussed how we account for Justin's hours. **Tracey moved we pay Henderson printing \$460 for annual maintenance of website. Seconded by Blinda. Carried.**

- 8.** Staff

- 9.** New Business: Blinda discussed potential "we're still here" Chamber event that the town and BIA can be involved in.

- 10.**Adjournment: **7:15** moved by Blinda, seconded by Jeanne. Carried.