**STAFF REPORT TO COUNCIL Report No. 22-2023**

**Date:**  April 3, 2023

**From:** Matthew Armstrong, Chief Administrative Officer and Treasurer

**RE:** 2023 Capital and Operating Projects Budget

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**Recommendation:**

That Council approve the 2023 Capital and Operating Projects as outlined in Staff Report 22-2023.

**Background / Analysis:**

The following table outlines the information and funding sources for various projects that are being put forward for approval for 2023.

**2023 Capital and Operational Projects**

|  |  |  |  |
| --- | --- | --- | --- |
| Description | Project Type | Estimated Cost | Funding Source |
| Edward Street Overpass Work | Rehabilitation | 1,087,356 | OCIF Funding & Infrastructure Reserve |
| F Dock and Gas Dock | Replacement | 225,000 | Marina & Infrastructure Reserves |
| Fire Department Replacement Gear | Health & Safety | 30,000 | Fire Department Reserve |
| Play Structure deficiency fixes | Health & Safety | 10,000 | Parks Reserve |
| Repave path north of pool – reconstruct and widen to 2 metres | Replacement | 44,000 | Infrastructure Reserve |
| Description | Project Type | Estimated Cost | Funding Source |
| Donate to the Brockville and District Hospital Foundation Donation – Year 6 | $30,000 / year for 10 years  5 years completed | 30,000 | Fiscal Policy Reserve |
| Town Hall Flat Roof (portion) | Repairs and replacement | 20,000 | Building Reserve |
| Town Hall HVAC replacements (1) | Replacements | 20,000 | Building Reserve |
| Pop-up Site Upgrades, Lighting, Seating, Signage, Power | Improvements | 15,000 | Fiscal Policy Reserve |
| Offer Collection day for food compost to reduce garbage waste | FoodCycler Program as alternative | 10,750 | Fiscal Policy Reserve |
| Marina Sewage Pumps | Replacements | 10,000 | Building Reserve |
| Marina Bathroom Clean-up and Ductless | Rejuvenation and improve | 6,500 | Building Reserve |
| Pave gravel portions of Heritage Trail | Improve recreational facilities – strategic initiative | 5,000 | Infrastructure Reserve |
| Swings added to Centennial Park | Improve recreational facilities – strategic initiative | 7,500 | Parks Reserve |
| Pave the walkway from the parking lot down to the waterfront trail east of the marina | Improve recreational facilities – strategic initiative | 20,000 | Infrastructure Reserve |
| Amenities for divers including change area and washrooms | Improve recreational facilities – strategic initiative | 7,500 | Parks Reserve |
| Utilize Tourism Smart Phone Application | Tourism Attraction – strategic initiative | 15,000 | Fiscal Policy Reserve |
| Drone for use in Building Department for at height inspections | Health and safety initiative | 4,500 | Building Department Reserve |
| Zoning Bylaw Comprehensive Review | Required to align with Official Plan | 50,000 | Building Department Reserve |
| Description | Project Type | Estimated Cost | Funding Source |
| Change crosswalk at Edward and Irvine to match Edward at Victor and Edward at Park | Change to match new crosswalks on King Street with rapid flashing lights | 20,000 | Infrastructure Reserve |
| Total |  | 1,638,106 |  |

**Alternatives**

Council could decide to modify the list of projects or choose other sources of funds for them.

**Financial Implications:**

The following tables show the intended change in balances of the reserves as a result of the projects being approved.



|  |  |
| --- | --- |
| 2023 Reserve Continuity |  |
|  |  |
| Reserve Inflows |  |
| Operational Budget Contributions | 1,646,006 |
| Transfer Between Infrastructure and Bridge Reserve | 152,388 |
| Building Permit fees estimated to be in excess of Building Department Expenses – Dedicated Reserve as per regulation | 100,000 |
| Total Reserve Inflows | **1,898,394** |
|  |  |
| Reserve Outflows |  |
| Transfer Between Infrastructure and Bridge Reserve | -152,388 |
| Community Centre Reserve support of Complex | -300,000 |
| Bridge and Dock Projects | -1,312,356 |
| Health & Safety Projects | -40,000 |
| Projects receiving 3 or more priority endorsements | -156,250 |
| Select projects receiving 1 or 2 priority endorsements | -129,500 |
| Total Reserve Outflows | **-2,090,494** |
|  |  |
| Net Reserve Inflow / (Outflow) | **-192,100** |
|  |  |

**Attachments:**

None

*Submitted by:*

Matthew Armstrong

Chief Administrative Officer & Treasurer