



Schedule "A" to By-Law #16-2019

Permit Fees & Summary Table

SIGN BY-LAW PERMIT FEES

The following fees shall be paid to the Town of Prescott at the time of application for a sign permit:

All signs which require a permit will be \$75.00 plus any Building Permit Fees required. The maximum fees at any given time for signage will be capped at \$225.00

Should a special exception be requested regarding this By-Law it can be submitted for consideration for a fee of \$500.00. Any arguments for said exception can be included with the application form of said sign. Special exception requests will be heard by the Planning Advisory Committee.

SIGN DESIGN REQUIREMENTS

All signs must conform with the Town of Prescott Sign & Display By-Law #16-2019. Additionally, all signs located within the Downtown Design Guidelines designated area (see Appendix 1) must conform with the Town of Prescott Downtown Design Guidelines.

SIGN BY-LAW SUMMARY TABLE

| Sign/Display Type | Section | Permit Required Y/N | Commercial - General | Commercial - Downtown Core/Waterfront | Industrial | Institutional | Residential |
|--|----------------|---------------------|----------------------|---------------------------------------|------------|---------------|-------------|
| | | | Permitted Uses | | | | |
| Awning | 7.1 | Y | ✓ | ✓ | ✓ | x | x |
| Banner (Building Face) | 7.1 | Y | ✓ | x* | ✓ | x | x |
| Banner (Projecting) | 7.2 | Y | ✓ | ✓ | ✓ | ✓ | x |
| Billboard | 5.0, 7.4 | Y | ✓ | x | ✓ | x | x |
| Canopy | 7.5 | Y | ✓ | ✓ | ✓ | x | x |
| Directional | 4(I) | N | ✓ | ✓ | ✓ | ✓ | ✓ |
| Election | 6.21 | N | ✓ | ✓ | ✓ | ✓ | ✓ |
| Electronic Message Display | 5(S), 7.4, 9.1 | Y | ✓ | x* | ✓ | ✓ | x |
| Fascia | 7.1 | Y | ✓ | ✓ | ✓ | x | x |
| Flashing | 5(A) | N/A | x | x | x | x | x |
| Ground/Pylon | 7.4 & 9.1 | Y | ✓ | ✓ | ✓ | ✓ | x* |
| Home Business Occupation or Professional | 8 | Y | x | x | x | x | ✓ |
| Incidental | 4(L) | N | ✓ | ✓ | ✓ | ✓ | ✓ |
| Internal | 4(O) | N | ✓ | ✓ | ✓ | ✓ | ✓ |
| Illuminated | 6.22 | Y | ✓ | ✓ | ✓ | ✓ | ✓ |
| Luminous | 5(C), 6.33 | Y | ✓ | x* | ✓ | ✓ | x* |
| Off-Site | 5(U), 7.9 | Y | ✓ | x | ✓ | x | x |
| Portable | 7.3 & 9.3 | Y | ✓ | ✓ | ✓ | ✓ | x |
| Projecting | 7.2 & 9.4 | Y | ✓ | ✓ | ✓ | ✓ | x |
| Public Information | 4 (B) | N | ✓ | ✓ | ✓ | ✓ | ✓ |
| Real Estate/Real Estate Development | 6.19, 6.20 | N | ✓ | ✓ | ✓ | ✓ | ✓ |
| Roof | 5 (K) | N/A | x | x | x | x | x |
| Sandwich Board | 7.3, 9.3 | N | ✓ | ✓ | ✓ | ✓ | x |
| Soffit | 7.6 | Y | ✓ | x | ✓ | x | x |
| Temporary Signs | 4 (C,D) | N | ✓ | ✓ | ✓ | ✓ | ✓ |
| Trailer/Mobile/Readograph | 5(T), 7.3 | Y | ✓ | x | ✓ | x | x |
| Wall | 7.8, 9.2 | Y | ✓ | ✓ | ✓ | ✓ | x |
| Window | 7.7 | N | ✓ | ✓ | ✓ | x | x |
| Yard Sale | 4(G) | N | ✓ | ✓ | ✓ | ✓ | ✓ |
| Merchandise/Window Display | 7.10 | N | ✓ | ✓ | ✓ | ✓ | x |

See By-Law Section 2 for sign type definitions

* Exceptions Apply in Certain Cases



Schedule "B" to By-Law #16-2019

Application for Sign Permit

Name of Applicant: _____

Name of Company (if applicable): _____

Phone: _____ Email: _____

Address of Subject Property: _____

Zoning Designation of Subject Property: _____

Size of Sign: _____ Sign Type: _____

General Location on Property: _____

Site Plan Attached (Where Applicable): Yes ___ No ___

General Content of Sign: _____

Permanent Installation: ___ Temporary Installation: ___

Enclose required application attachments outlined in section 3.3 of by-law.

Signature of the Applicant: _____

Date: _____

Office Use Only - Approval Status:

Approved ___

Approval is hereby granted to erect signs in accordance with the above application, subject to the following conditions (if any): _____

Declined ___

The application for sign permit has been declined on the following basis: _____

Temporary signs are to be removed not later than: 12:00 midnight ___ Day of _____ 20

_____ Date

_____ Chief Building Official/Town of Prescott

| | | | | | | | | | |
|-----------|--|----------|--|-------|--|-----|--|------------|--|
| Receipt # | | Permit # | | Fee\$ | | HST | | Total Fee: | |
|-----------|--|----------|--|-------|--|-----|--|------------|--|



Schedule 'C' to Sign By-Law #16-2019

Hold Harmless Agreement

THE UNDERSIGNED hereby agree and save harmless the Corporation of the Town of Prescott, its officers, employees and officials from all claims or cause of action against the Corporation of the Town of Prescott, because of injury or damage to property of others arising from the placement of a sign or other property of the undersigned and placed on, into or above property on premises of the Town of Prescott.

Applicant Signature

| | |
|-------------|--|
| Print Name: | |
| Date: | |

Witness Signature

| | |
|-------------|--|
| Print Name: | |
| Date: | |



Insurance Certification
(RE: By-Law #16-2019 - Sign & Display By-Law)

THE UNDERSIGNED hereby certifies that insurance coverage is in full force and effect for the Corp. of The Town of Prescott with the (Insurance Company) _____, under policy number _____ with liability limits not less than \$ 2,000,000.00 and covering all business premises and operations. Further, that the Town will be given fifteen (15) days notice of cancellation or non-renewal of this policy of insurance and further, that this policy acknowledges the above agreement.

Signed by: _____ Dated this ___ day of _____, 20 ___

(authorized insurance
representative)

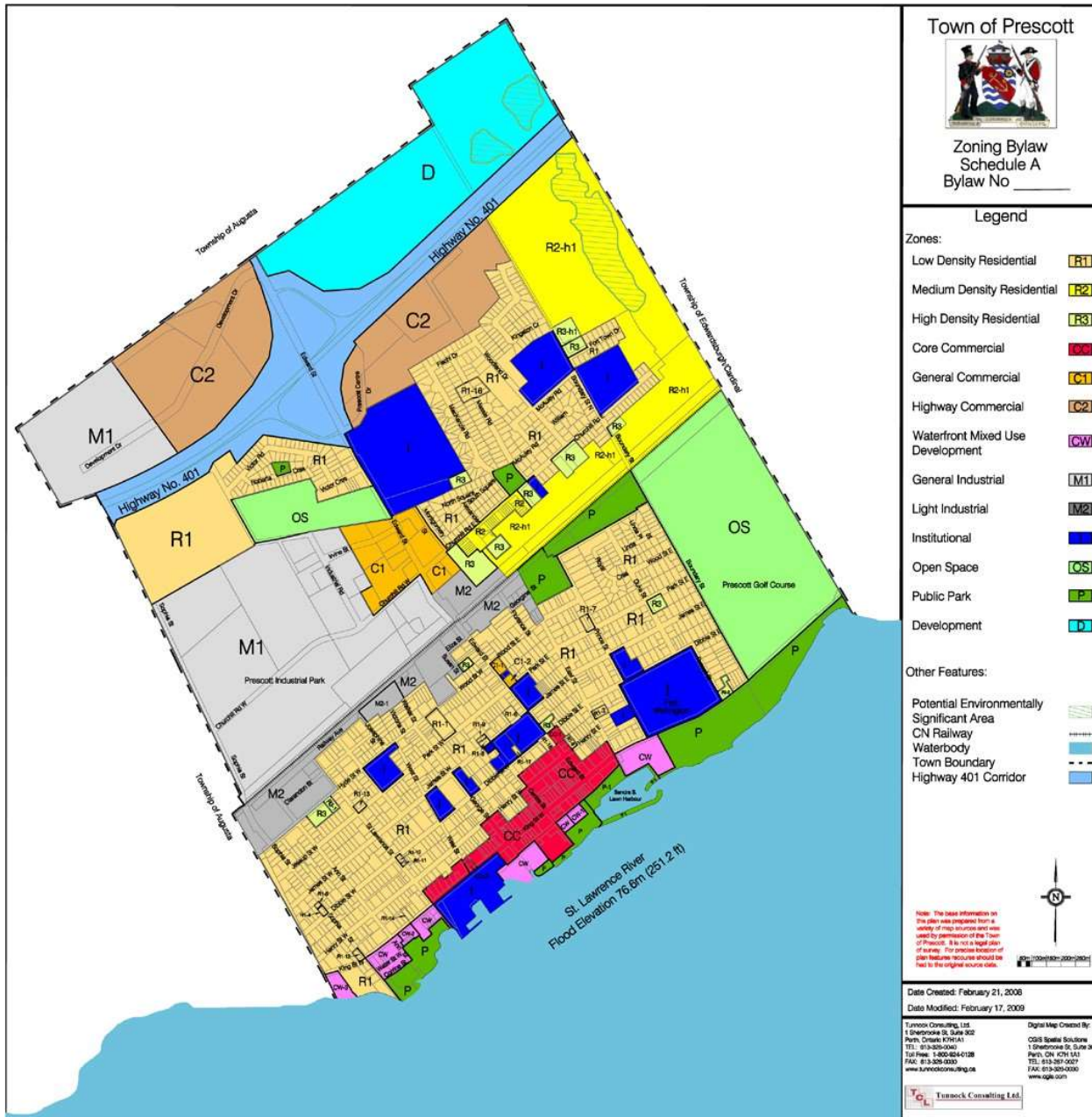
(name, please print clearly)

Personal information contained on this form is collected under the authority of the Municipal Act and the Corporation's By-law No 16-2019 and will be used to determine eligibility for the application licence.



Schedule "D" to Sign By-Law #16-2019

Zoning By-Law Area Map





APPENDIX 1 - DOWNTOWN DESIGN GUIDELINES AREA MAP



Colour shaded portion denotes eligible area.